



<b>Job Title:</b>	Allison Transmission Builder – Advanced	<b>Job Category:</b>	
<b>Department/Group:</b>	Shop	<b>Job Code/ Req#:</b>	
<b>Location:</b>	Columbus,IN	<b>Travel Required:</b>	
<b>Level/Salary Range:</b>		<b>Position Type:</b>	Full-time
<b>HR Contact:</b>	Melanie V. Remillard	<b>Date posted:</b>	
<b>Will Train Applicant(s):</b>	No	<b>Posting Expires:</b>	

**Applications Accepted By:**

<b>Fax or E-mail:</b> (812) 618-4642 or <a href="mailto:mremillard@dartcotransmission.com">mremillard@dartcotransmission.com</a> Attention: HR Department RE: Allison Transmission builder	<b>Mail:</b> Human Resources Dartco Transmission Sales & Service, Inc. 4390 Long Road Columbus, IN 47201
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**Job Description**

**Roles & Responsibilities**

- Execute transmission repairs under warranty to manufacturer specifications.
- Perform quality inspections of repairs prior to returning the equipment to the customer.
- Work as a mentor to junior technicians, and assists with difficult repairs and diagnostics
- Handle technical calls and customer questions, when needed.
- Work closely with parts department to assist with questions, and builds & fabricates custom parts as needed.
- Work with sales and tear down team to organize work flow to ensure the customer is priority one.
- Ensure that repair process promotes safety and is in accordance with OSHA and other appropriate standards.
- Ensure that shop technicians utilize and maintain required personal protective equipment as required for position and individual tasks. Examples include: safety shoes, safety glasses, gloves, etc.
- Operate a forklift and other company vehicles observing applicable laws and licensing requirements.

**Qualifications**

- High School Diploma or equivalent required
- A valid drivers’ license is required.
- 3-5 years prior experience with all heavy duty Allison Automatic Transmissions is preferred.
- Must have completed formal Allison e-learn training.
- Must have own tools.

**Preferred Skills:**

- Allison® distributor or dealer experience helpful.
- Allison® factory training certification is a BIG plus!
- Skills include ability to read and comprehend technical manuals and use specialty tooling.
- Must have pride in workmanship and a desire to do quality work.
- Must be efficient and self-motivated.
- Must be a strong team player with a personal commitment toward the business and its customers.
- Must be able to handle stress caused in meeting deadlines and have the ability to shift priorities easily.
- \*In order to meet customer service requirements, associates may be temporarily assigned to other functions.\*

		<b>Date:</b>	
<b>Approved By:</b>		<b>Date:</b>	
<b>Last Updated By:</b>		<b>Date/Time:</b>	